

FINANCE MANAGER

- Global organisation
- Based in Tauranga (Mt Maunganui)
- Salary commensurate with skills and experience

About the role

Reporting to the New Zealand Manager, this position is tasked to manage all aspects of the day to day accounting of Quadrant Pacific Ltd (QPL) and provide support to senior management. You will provide timely, accurate and complete business information for key decision makers to effectively manage the business and maintain a proactive role in the review, documentation and implementation of all transaction processes and systems to ensure adequate controls and procedures are in place.

Some of the key responsibilities and accountabilities:

- Develop commercial relationships with key customers and stakeholders ensuring best practice
- Manage QPL cash flow
- Manage the completion of QPL Group monthly management reports and commentary, KPI reports, semi-annual forecasts and budgets including the budget review package, group packages and statutory accounts
- Provide the QPL management team with business advisory support
- Identify and ensure compliance with key taxation issues
- Ensure adequate internal controls, policies and procedures are in place
- Control and report on all overhead expenditures and identify and pursue cost saving initiatives
- Oversee the ISO Accreditation within the division ensuring best practice at all times
- Process Payroll for QPL and associated company Cubic Transport

Skills / experience required:

- Tertiary Degree in business and a Qualified member of New Zealand Institute of Chartered Accountants (NZICA)
- 5 years' minimum commercial accounting experience post NZICA
- Previous experience handling payroll
- Proven track record within a medium sized business
- Well-developed communication and demonstrated attention to detail.
- Proven ability to communicate verbally and in writing, with people at all levels and with appropriate customer focus.
- Demonstrated ability to deal with large volumes of data with strong attention to detail.
- Advanced Computer skills especially in Microsoft Office applications (Excel, Outlook, Word, PowerPoint)
- Industry knowledge or experience of shipping or freight forwarding would be of benefit although not essential.

Benefits:

- Competitive pay
- Medical insurance for you and your immediate family
- Life and income protection insurance

About us:

Quadrant Pacific are a key Shipping Agency and Logistics provider in New Zealand with a global reach. Quadrant Pacific has the capacity to handle client needs across a broad spectrum of services. We are a company which prides itself on its depth of experience and diversity of skills.

Quadrant Pacific is a subsidiary of The China Navigation Company (CNCo), the deep-sea shipping arm of John Swire & Sons Ltd, a privately held company with a long and distinguished history of trading and operating in the Far East. China Navigation is proud to have provided over 140 years of shipping services, spanning the globe. The Head office is located in Singapore, with regional offices in the UK, China, Hong Kong, India, Australia, New Zealand and across the Pacific Islands.

Apply:

If you would like more information about this opportunity or to submit your application, please send your resume and covering letter by close of business by **24 November 2017** to NZ.HR@swirecnco.com .

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