



COLLECTIONS MANAGER

**Two thirds of the earth is covered with water...
Makes sense to work for a shipping company...**

About the role

This is a key role based in Port Moresby, responsible for focussing on the container detention function, container recovery, 3rd party principals and external logistic function to ensure that recoveries are maximised and coordinating the preparation of cost estimates and monthly financial reporting tools.

Education / Skills / Experience required:

- Bachelor of Accounts would be an distinct advantage
- Strong focus on debt collections requiring well-developed communication skills including proven assertiveness in dealings with customers.
- 5+ years of progressive, practical accounts, processing experience including accounts receivable or billings.
- Effective, proven ability to negotiate.
- Proficiency in IT applications; specifically advance in MS Excel, MS Office and general ledger accounting systems.
- Strong analytical skills and an eye for detail.
- Well-developed communication and demonstrated attention to detail.
- Proven ability to communicate verbally and in writing, with people at all levels and with appropriate customer focus.
- Demonstrated ability to deal with large volumes of data with a strong attention to detail.
- Business analytical background would be an advantage
- Some experience with process review and improvement initiatives and documentation of procedures.
- Knowledge of international shipping liner services and logistics will be beneficial although not essential.

Some of the key responsibilities and accountabilities:

- Regular face-to-face meeting with SSL PNG customers for debt recovery to ensure all debts are recovered from the customer in a timely manner
- To be able to negotiate deals with customers on settlement discounts after reference to both the PNG and International stakeholders
- To check and validate overdue container information from In-House programme so that the correct detention amounts are invoiced out and recovered.
- Liaise with internal personnel with regard to disputed recoverable amounts and report on action to be taken.
- Regularly monitoring of teams progress on any outstanding amounts with customers and to ensure collection is in accordance with credit terms and take necessary action for delinquent accounts.
- Reconcile and monitor debtor balances and investigate/resolve all accounts receivable discrepancies



CHINA NAVIGATION



About us:

The China Navigation Company (CNCo) is the wholly owned deep-sea shipping arm of John Swire & Sons Ltd, a privately held company with a long and distinguished history of trading and operating in the Far East. China Navigation is proud to have provided over 140 years of shipping services, spanning the globe. The Head office is located in Singapore, with regional offices in the UK, China, Hong Kong, India, Australia, New Zealand, Papua New Guinea and across the Pacific Islands.

China Navigation's Strategic Vision is to be the leading provider of Sustainable Shipping solutions and our Customer's Partner of choice. CNCo owns and operates a modern, industry leading fleet of multipurpose vessels, handysize bulk carriers and bulk trans-loaders.

Apply:

If you would like more information about this opportunity or to submit your application, please send your resume and covering letter by close of business by **Wednesday 05th July 2017** to swirehrpng@swirecnco.com.

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